

Republic of the Philippines Department of Education Cordillera Administrative Region SCHOOLS DIVISION OFFICE OF BENGUET

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Division Memorandum No 0 8 7s. 2016

To: Chief-CID PSDS/CP

Administrative Section

District ASP Coordinators both Elementary and Secondary

May 24, 2016 DEPARTMENT OF EDUCATION

Benguet Division

From: FEDERICO P. MARTIN, Add., CESO VI

Schools Division Superintendent/

Subject: Orientation on Adopt-A- School Program

- 1. There shall be an orientation on Adopt-A-School Program (ASP) to be held at the Adivay Hall, Schools Division Office on June 10, 2016. Registration is at 7:50 - 8:00 AM
- 2. Participants to this one day activity are two (2) representatives from the CID one (1) from the Accounting Section, fourteen (14) Public Schools District Supervisors/ Coordinating Principals, fourteen (14) Elementary ASP District Coordinators and fourteen (14) Secondary ASP District Coordinators.
- 3. A lunch and two (2) snacks shall be provided by the Schools Division Office MOOE.
- 4. Transportation and other related expenses of the participants shall be charged to local funds subject to the usual accounting procedures.
- 5. For information and guidance.